

# VILLA WINZERPARK

## General terms and conditions for use of events at the Villa, deliveries and caterings

### Number of guests

Approximate number of guests shall be reported 14 days prior to your event.

Later than 24h prior to your event, alterations of more than 5% of the confirmed number of guests will be fully charged.

### Cancellation policy

Cancellations of bookings are subject to the following conditions and expenses:

30 days prior to the event	no charge
29-14 days prior to the event	50% of the confirmed service
13-7 days before the event	75% of the confirmed service
Less than 7 days prior to the event	100% of the confirmed service

In case no menu was fixed, we charge CHF 70 pp.

Cancellation of special services e.g., technical equipment will be fully charged to your expense.

### Miscellaneous

The Villa Winzerpark is surrounded by a residential area. Respecting our neighbours is important. In terms of entertainment and music performance we will inform you personally.

After midnight we charge a night shift premium of CHF 250 per hour, maximum until 2 a.m. This surcharge also applies without a pre-booked extension and will be charged to the organiser.

### Liability

However, any damage to the Villa Winzerpark by any means will have to be indemnified by the organizers.

There should not be any damage done to the walls/ceiling, etc. by way of nailing, pasting or hammering.

The Villa in no case shall be held responsible for any damage/loss caused in any manner.

### Decoration

Basically, you may bring your own decoration or flowers. We gladly provide seasonal table decoration including candles at CHF 2.50 pp or will order flowers from our florist complying with your request.

With pleasure we help you to decorate your function room. Unless otherwise agreed, we charge CHF 59 -pp/ph.

### Pricing

All stated prices are gross prices (including VAT). All prices are subject to change without notice.

### Condition of payment

Prior to your departure you will be required to settle your bill, or as agreed upon we shall send you an invoice to be settled within 20 days. For credit card payments of CHF 1000 or more, we charge a 2% commission.

### Photos and references

The customer finally agrees that the Villa Winzerpark may use photos from the decoration or set up the event (without people) for house advertising on the website or social medias. In case you don't agree, kindly inform us in writing.

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## **Applicable law and place of jurisdiction**

Any disputes shall be governed exclusively by Swiss law. The place of jurisdiction is determined by the Federal Act on Jurisdiction in Civil Matters to be at Allschwil.

valid from 1 July 2021